

Friends At Your Metro Animal Shelter (FAYMAS)
Board Meeting Minutes
Sunday, December 10, 2020
Zoom

Attendance:

Bonnie King, President
Chris Lynch, Vice President
Jennifer Krutewicz, Treasurer
Judy Bucholtz, Secretary

Call to Order: 10:16 am.

Minutes: October 4, 2020 Meeting – **Approved** as emailed

Reports – Information Only

- Treasurer(s)
 - Current Bank Balance: \$8,428.86
 - 2020 Budget Update: Through November 2020 \$5,889 donated to Metro (46% of revenue). Maintain the current case-by-case subsidies as determined by Chris and shelter staff. Expenses paid in December will bring the percentage of goods and services to Metro to 60%. The goal in past years has been 70% or better. We may not be able to achieve that in 2020 and still have a carry forward to 2021 of about \$5000. It is important to have a cash balance in early 2021, since revenues will be uncertain.
 - Annual Report Financials: Bonnie will provide December documents to Jenn within the first week of January. Jenn to provide financials for the annual report by end of January.
 - 2021 Budget: Consider higher shelter fees in the creation of the new budget, if FAYMAS can restart subsidies.

- Vice President
 - Metro fees have increased.
 - Adoption** (*includes spay/neuter/microchip & Metro License if applicable. \$50 Spay/Neuter Deposit for pets too young for spay/neuter*): \$140 Cat; \$200 Dog/Puppy (or case by case); Other animals: \$25 if less than 20 lbs. \$50 if greater than 20 lbs.
 - Support Services:** \$35 Microchip \$5 Cat Carrier \$75 Permit Inspection
 - Boarding fees:** \$20/day Dog/Cat \$30/day Livestock
 - Owner Surrender** \$50 dg/cat in Metro's service area \$100 Outside Metro's service area \$10 kitten or puppy
 - Impound Fees:**
\$55 first time \$90 second time \$135 third+ times \$60 livestock less than 75 lbs. \$150 livestock greater than 75 lbs (plus \$75 spay/neuter/microchip deposit for unaltered animals impounded more than once in a 12-month period)
 - Euthenasia:**
\$50 + \$0.50/lb. if living in Metro's service area
\$100 + \$0.50/lb. if living outside of Metro's service area
 - Trap Rental: \$25/week **plus \$25** refundable deposit
 - Subsidies were paid for 3 cats so they could be adopted together and for an older Australian Shepherd.
 - Firgrove is now the only contracted veterinarian.
 - Auburn Shelter is not doing HIV tests prior to spay/neuter. Chris proposed the possibility of purchasing HIV tests for use at the Shelter.

- Chris commented on the positive Letter of Appreciation from City of Sumner Police Department to FAYMAS. She had sent it as an attachment in email to board members previously.
- Purchases: camera (already reimbursed); Washing machine (\$1126.10); Vet bills (\$670.73 + \$444.96); Capstar Flea Meds (\$31.47). See approval under New Business.
- CAPS (Cascade Animal Protection Services) – Hoping for the opportunity to apply for a grant in the new year.
- President
 - Activity Report Update –reviewed.
 - 2020 Annual Report – possibly a fewer page format. Decide on format in early 2021. Mailed to all city council members and select admin staff for each city served by Metro. Chris commented it provides an awareness of the shelter and FAYMAS, not available otherwise.
 - Membership numbers as of 11/30/20: 8 corporate, 1 FF, 27 General, 9 Senior, 2 Student. Total 47. Up 2 from last report.

Unfinished Business: None.

New Business:

- Board member bills presented for review, approval & payment: Chris Lynch total = \$2273.26. A motion was made, seconded, and **Approved** to reimburse Chris for the total.
- Next meeting dates were **Approved:**
 - Next Board Meeting: **February 21, 2021** Discuss Annual Report, 2021 budget and prepare for the annual meeting.
 - Next Annual Meeting **March 27, 2021 at 10:00 am**

Other:

- Shelter is open by appointment only. They are starting to take applications for volunteers.
- The RFQ process seeking another organization to operate the shelter has been put on hold.

Adjourn: 11:04 am

Bonnie King, President

Judy Bucholtz, Secretary