

**Friends At Your Metro Animal Shelter (FAYMAS)  
Board Meeting Minutes**

Sunday, October 18, 2015  
Home of Bonnie King 10:37 am

**Attendance**

**Board members:**

Bonnie King, President	Judy Bucholtz, Secretary - Absent
Chris Lynch, Vice President	(Bonnie took meeting notes in Judy's
Liz Roberts, Public Relations Dir.	absence)
Jennifer Waalkes, Treasurer	

Minutes from September 13, 2015 meeting were approved as emailed.

**Reports:**

- **Treasurer**
  - Current Bank Balance = \$6,044.23
  - Budget Update presented
  - 2016 Budget process discussed and approved. The budget will be presented and reviewed at the November 8<sup>th</sup> meeting and is scheduled for adoption at the December 6<sup>th</sup> meeting.
- **Vice President:**
  - The Veterinary Technician Scholarship award for \$250 was mailed to Allison Rice on October 12<sup>th</sup>.
  - A brief review of the Seahawks Foundation funding indicates their primary focus is education and youth activities. It is assumed this may be the same focus for the Mariners Foundation, but Chris will review further.
  - PayPal is offering a 1% add-on to any donations made to non-profits using PayPal during the month of December. The result is simply to lower their administrative fee by 1%, but any calendar sales and other donations through the FAYMAS website in December will result in more money in the FAYMAS account.
- **Public Relations:**
  - Auntie Anne's fund-raising event has been cancelled indefinitely due to lack of interest by management at the location.
  - Liz's professor in her marketing class has volunteered to meet with Liz to discuss the FAYMAS marketing plan and provide guidance and ideas. She has experience in developing marketing for non-profits.

**Unfinished Business:**

- Bonnie presented the most recent 2015 FAYMAS Activities spreadsheet.
  - Presentations to city councils about FAYMAS have been made to six of the seven cities in the Metro service area: Algona, Bonney Lake, Edgewood, Milton, Pacific, and Sumner. A Puyallup presentation will be made before year end.

- Grants, Events and Fund Raisers and membership (excluding individual donations) has resulted in approximately \$14,000 raised to date.
- Donations or reimbursements to the Metro Animal Shelter totaled approximately \$10,000 to date.
- A *Thank You* sign was created for the dog area at the shelter thanking FAYMAS and South Hill Rotary for refurbishing 16 dog gates. It was suggested the photo of the sign be posted on the FAYMAS Facebook page and South Hill Rotary be tagged.
- The City of Algona during a city council presentation, invited FAYMAS to submit an article about our non-profit along with black & white photos. That was done and has been sent both electronically and with utility bills to the residents of Algona.
- Chris has purchased two large and two extra-large dog beds for the shelter. Two more large beds and four more extra-large beds will be purchased. All are being paid for by FAYMAS.
- 12 microchips were subsidized by FAYMAS at the Metro Open House on 10/10. It also resulted in three new licenses and two renewals. The City of Sumner's administration has agreed FAYMAS will only pay \$20 per microchip instead of \$30.
- Dogs being redeemed by owners are also receiving microchips paid for by FAYMAS. This is an experiment to see how many are provided. Whether to extend the provision will be presented at the next board meeting, November 8th.
- So far only one subsidized adoption will be billed back to FAYMAS. There was discussion about featuring subsidized animals with their stories on the FAYMAS Facebook page.
- To date 327 calendars have been sold of the 411 available. Some were complimentary to corporate donors. Print Solutions provided an additional 11 calendars for which FAYMAS was not charged.
  - There are only approximately 80 calendars left to sell.
  - The City of Sumner has paid \$600 for their 100 calendars.
  - An additional Facebook boost specific to calendars was not deemed worth the money.
  - Calendars will also be used as an incentive to get Shelter Patrons to renew and pay the general, senior or student membership fees. Shelter Patrons were those whose memberships were free due to adoptions until July 1, 2015.

**New Business:**

- Chris and Bonnie will be meeting with Jason Wilson and Nikki Smith from Metro concerning FAYMAS funding and donations to the shelter. Jennifer will attend if the meeting date works with her schedule.
  - FAYMAS will donate \$2000 to offset the shelter line item for vaccines in 2016. Approved. If the City agrees, the donation will be made in 2015 to be used by the shelter in 2016. Additional funding to be provided in 2016, if needed.
- Chris presented a bill for reimbursement totaling \$529.97 which was approved:
  - Domain name renewal - \$15.17
  - Dog Beds - \$514.80
- Bonnie presented a bill for reimbursement totaling \$63.99 which was approved:
  - T shirts - \$10.53

- Six foot folding table - \$42.53
  - *Thank You* Poster - \$10.93
- Bonnie reported on the 10/14 meeting of the Operations Board at the City of Sumner. The board meets quarterly to discuss service provided to the seven cities by Metro. All cities were represented by their police departments with the exception of Milton. The 2015 FAYMAS Activities spreadsheet was shared with the group.
- Shelter improvement/donation ideas:
  - Short term:
    - Six more dog beds.
    - Subsidized adoptions of all animals over 8 years old. With City of Sumner approval, signs will be created for doors to the dog and cat areas advertising the subsidies. A sign will also be placed at the entrance of the shelter.
    - Microchips. A decision to continue to year end will be made at the next meeting.
    - Dog run. Metal fencing could be re-webbed like the dog gates
    - Vaccines. With City of Sumner approval, \$2000 will be donated for use in 2016.
  - Long Term:
    - Still need to explore a solution for sound proofing in the dog area that can be sanitized. This will be an expensive project because of the size of the vaulted metal roof. The solution also needs to provide light for the animals.
- Board Meetings: 10 am at home of Bonnie King (Liz to post on FAYMAS Events schedule)
  - November 8<sup>th</sup>
  - December 6<sup>th</sup>, changed from the 13<sup>th</sup>

Adjourned at 11:45 am.

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Bonnie King, President/ Scribe