

Friends At Your Metro Animal Shelter (FAYMAS)  
Board Meeting Minutes  
Sunday, August 7, 2016  
Home of Bonnie King 10 am

**Attendance - Board Members:**

Bonnie King, President  
Chris Lynch, Vice President  
Jen Waalkes, Treasurer  
Liz Roberts - Public Relations  
Judy Bucholtz, Secretary

**Call to Order: 10:10 a.m.**

**Minutes:** July 17, 2016 Board Meeting (emailed) - Approved

**Introduction of Guest – Daniel Yaron**

**Reports**

- Treasurer – Jennifer Waalkes
  - Current Bank Balance: \$8,559.51
  - 2016 Budget Update: June 2016 reviewed
  - Square multiple login: Jen worked with Square and can now set up multiple logins.
  - Walk for a Dog/Pokemon Go on Instagram: Jen added a new post.
  - Monthly donations: Jen contacted a potential donor who requested a method to donate on a recurring monthly basis to FAYMAS. Jen will follow up with her again this week.
  
- Vice President – Chris Lynch
  - Update Dog Walk – Meridian at Stone Creek on September 17th (2nd annual). The coordinator of the event emphasized advertising to families this year. As a thank you, last year's vendors are invited back at last year's rates. New vendors will pay \$10 more. Still need more vendors. Chris will continue work on finding dog walk/vendors.
  - Need booth help from 10:00 a.m. to 2:00 p.m.
  - Microchip Clinics - Wednesday, August 17th at Metro. Roscoe will be there. Those who come for microchips, must show proof of licensing. Metro staff are considering how often to hold clinics. FAYMAS will have tent space.
  - Dishwasher - Was purchased with a 5 year warranty. It was delivered and installed at Metro.
  - ½ off adoption fees for cats/kittens – ongoing. Many kittens are available. 86 people showed up last Tuesday looking to adopt. Need more foster homes.
  - Kirkland or Pedigree food from Costco or Amazon update: Not needed.
  - Promo items order – key chains and lanyards: Chris left 2 messages and is waiting for return call to place an order. She will continue reach out. For now, we'll have puzzles created by Creativ-T at the August 17<sup>th</sup> event.

- Dog Ginger (aka Hailey) was taken to South Hill Veterinary. Because of nature of her condition, FAYMAS has agreed to pay for her surgery.
- Public Relations – Liz Roberts
  - FAYMAS FB Google Analytics: Walk for a Dog/Pokemon Go did well and had 500 hits. The number of active walkers continues to fluctuate. Will post twice a month.
  - New Likes on Facebook: 21 page views in past week. Added a "Call to Action" button on website which leads to "Shop Now" button and goes to calendar purchase.
  - Facebook for Nonprofits Blog has not yet been pursued.
  - Website banner redo/ Mobile app still in the works.
  - Membership numbers: 103 total active members (1 corporate, 45 Forever Family, 44 General, 3 Student and 10 Senior)

### **Unfinished Business:**

- 2016 FAYMAS Activities spreadsheet. (Handout) - Reviewed past and upcoming events.
- Calendar Update – Available Now! - Bonnie is requesting reprinting, as the months are not centered on some of the pages.
- Remaining Tractor Supply Event Dates (10-2; setup at 9:15)
  - September 3<sup>rd</sup>,
  - November 19<sup>th</sup>
- Other Events needing help;
  - Hounds on the Hill, August 20<sup>th</sup> (10am – 3 pm; setup before) - Calendars and puzzles will be available for sale.
  - Meridian at Stone Creek, September 17<sup>th</sup> (10am – 3pm; set up before)

### **New Business:**

- Board member bills presented for review, approval & payment. Chris presented for dishwasher in the amount of \$1185.30, vet bill for \$75. Vote was taken and it was approved to reimburse Chris.
- Upcoming bills: Print Solutions, Adoptions Subsidies: Calendar printing.
- An information handout was reviewed regarding possible reimbursement of veterinary contractors' bills to the City of Sumner as another way to help the shelter. No action was taken at this time, giving the upcoming bills at hand.
- Bonnie recapped the activity at the July 23<sup>rd</sup> Tractor Supply event.
- Board Meetings: 10 am at home of Bonnie King
  - September 17 immediately following Dog Walk at Meridian at Stone Creek
  - October 2    November 6    December 4
- Other: Daniel was invited to attend future board meetings.

### **Upcoming Events - Board Member Participation:**

- 8/17 Microchip Clinic - 11am - 4pm - Bonnie & Chris
- 8/20 Hounds on the Hill 9am- 3pm - Bonnie, Shelly (Photo taking); Judy am, Liz all day; Chris all day, but she will be soliciting vendors.

- 9/3 Tractor Supply 9:15 am - 2 pm - Bonnie & Jenn; Chris?
- 9/17 Meridian at Stone Creek Milton - 8am - 3 pm - Bonnie, Chris (busy with vendors), Liz

**Adjourn: 11:35 a.m.**

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Bonnie King, President

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Judy Bucholtz, Secretary