

Friends At Your Metro Animal Shelter (FAYMAS)  
**Board Meeting Minutes**  
Sunday, January 8, 2017  
Home of Bonnie King 10:30 am

**Attendance - Board Members:**

Bonnie King, President  
Chris Lynch, Vice President - Absent  
Jen Waalkes, Treasurer - Absent  
Daniel Yaron, Asst Treasurer  
Liz Roberts - Public Relations  
Judy Bucholtz, Secretary - Absent

**Call to Order: 10:30 am**

**Minutes:** December 4, 2016 Board Meeting - reviewed & approved

**Reports**

- Asst Treasurer – Daniel Yaron
  - Current Bank Balance: \$5,123.32
  - 2016 Budget Update presented
- Public Relations – Liz Roberts
  - Work done on Website. There is a new color palette with a scrolling video below the banner.
  - Liz will send out a draft of the Privacy Policy by 1/12/17 for review. Once approved, the statement will be linked to a button on the bottom of each page. The template for the policy is from the ASPCA.
  - Liz will work on the News page regarding photos only partially showing. This page is the archive for previous articles on the website.
  - Liz will connect with Jennifer about the IRS 990 Form to be posted on the website.
  - New traffic to the website is up 60.1% while returning viewers are at 39.9%.
  - There are new likes on the FAYMAS Facebook page also. Now at 732 with 716 followers. The most popular posts are the videos of shelter animals. Last week's video is already at 1200 views. Board members are reminded to share the FB posts to their personal pages.
  - Membership numbers: Forever Family 127, General 37, Senior 11 Student 3 = 179 total

**Unfinished Business:**

- 2016 FAYMAS Bonnie reviewed the activities spreadsheet. Donations in December including the State Farm volunteer hour match and Benevity totaled over \$3000.
- Printing 2018 calendars. Print Solutions has given a written quote of \$1199 for 500 calendars.
- Bonnie reported the results of the “Ask Letter” do not warrant sending letters in 2017 because of the cost.
- Daniel presented changes to the Finance Policy. The changes include 1) maintaining a reserve in the bank account each month of no less than \$2000 and 2) in the event that expenses over \$100 need to be paid between meetings, approval may be granted by the Board President and Vice President. However, reimbursement to the Board President and Vice President must be approved by a Board majority of the Board. The Board **approved** the changes.

**New Business:**

- There were no bills from board members.
- Daniel presented the draft 2017 Budget. Line items were discussed. Bonnie will talk to Jennifer and Daniel before the next meeting to get clarification and suggest changes.
- Daniel presented a draft of the FAYMAS Annual Report prepared by Jennifer. It was beautifully done. Bonnie will write a president's letter and success stories and provide additional photos. Jennifer and Daniel will complete the financial information. The goal is to have the report done by February when presentations to city councils begin. Copies will be given to the Mayor and Chief of Police for each city. Additional copies will be available at the member meeting in March. Daniel suggested Bonnie ask Print Solutions about pro bono printing of the report if they are given credit.
- Board Meeting dates for 2017: 10 am at home of Bonnie King
  - Sunday, February 19th - dry run for Annual Membership meeting. A tentative agenda for March will be reviewed and finalized. Meeting dates for future months in 2017 to be determined.
  - Saturday, March 11th from 1:00 p.m. to 3:00 p.m at the Puyallup Library. Set up will be 12:00 - 1:00 p.m. Note budget will be sent out to membership prior to the March meeting.
- Other

**Adjourn: 12:00 p.m.**

---

Bonnie King, President/Secretary