

Friends At Your Metro Animal Shelter (FAYMAS)

Board Meeting Minutes

Sunday, September 17, 2017

Home of Bonnie King 10 am

Attendance - Board Members:

Bonnie King, President

Chris Lynch, Vice President

Jen Waalkes, Treasurer

Daniel Yaron, Assistant Treasurer

Judy Bucholtz, Secretary

Liz Roberts – Public Relations - Absent

Call to Order: 10:24 am

Minutes: July 16, 2017 – emailed, approved

Reports – Information Only

- Treasurer:
 - Current Bank Balance: \$9,707.26
 - 2017 Budget Update: Jen presented Profit & Loss - June 2017/ 2017 Budget to Actual
 - Ideas from T-Mobile PR Department: tabled indefinitely
 - Wine tasting event: tabled indefinitely
- Asst. Treasurer:
 - Research of other nonprofit website hosts: Continuing with Wild Apricot for now
- Vice President: New cat beds & feral cat boxes were purchased and appreciated by shelter.
 - Chris approved dental work at Firgrove for a 7 year old cat has Stomatitis (bad teeth). If the cat is not adopted at Metro, the Seattle Humane Society has agreed to take the cat and find it a home.
- Public Relations – tabled till next meeting

Unfinished Business:

- 2017 Activities Handout. Goods and Services to Metro equal about 42% of revenue for 2017 as of 8/30/17. (Based on expenses to balance forward from 2016 plus 2017 revenue. Future % will be based on expenses to 2017 revenue only).
- Calendar Update – 102 calendars sold thus far. 40 were given as complementary copies and 77 have been distributed to locations that will sell for FAYMAS. There are 208 left to sell as of this meeting.

New Business:

- Board member bills presented for review approval & payment: Chris presented a bill \$21.44 for Capstar. It was **Approved** for reimbursement.
- August Bill from City of Sumner – Vaccines. Bonnie has been talking to Mark & Nicki about what the shelter may need. Additional vaccines were suggested. Bonnie submitted bill for \$515.16 for a current vaccine purchase and an additional bill for \$530.08 for a vaccine purchase in July. Both were **Approved** for payment.
- August/Sept Vet Bills – Firgrove was paid \$388 in September and a bill is expected from PVVC.
- More Ideas for pet expenditures were discussed.
 - The Board **Approved** a policy about subsidizing kittens/cats on a year-round basis and Chris will discuss and implement with the shelter: Anytime there are 10 kittens or more in the cat area for adoption, all cats in the cat area will be subsidized for a period of two weeks.
 - Chris will also draft an email to the shelter concerning subsidizing larger dogs. The draft must be approved by the Board via email before it becomes policy. The policy will address the fact that larger dogs have a shorter life span and their adoption fee should be subsidized at a younger age.

- Chris will discuss with the Metro supervisor a date(s) for a Microchip Clinic during which time all microchips will be paid by FAYMAS.
- It was agreed that FAYMAS will not automatically pay for the first impound, if a pet is currently licensed. Impound payments will be on a case by case basis.
- South Hill Rotary Grant Application: Bonnie has again submitted a grant application to South Hill Rotary for \$3000 to pay for shelter surgeries and other veterinary care not budgeted by the shelter.
- Board contact information was reviewed for updates. Daniel will contact Chris to create a new FAYMAS.org email address.
- Upcoming Fundraising Events at Tractor Supply 9:30am - 2:00pm:
 - October 7 – Bonnie, Judy & Chris
 - November 4 – Bonnie, Jenn & Daniel
 - December 2 – Bonnie, Jenn & Chris
- Set Dates for BOD meetings for the rest of the year. Board meeting dates agreed on:
 - 10/15 - Sunday 10:00 am (Jenn will attend via telephone)
 - 11/4 - Saturday at 3:00 pm
 - 12/10 - Sunday 10:00 am
- Note: Will set dates for the first quarter of 2018 at the December meeting

Other

Adjourned at 11:40 AM

Bonnie King, President

Judy Bucholtz, Secretary