

Friends At Your Metro Animal Shelter (FAYMAS)
Board Meeting Minutes
Sunday, March 11, 2018
Home of Bonnie King 10:20 am

Attendance - Board Members:

Bonnie King, President
Chris Lynch, Vice President
Jen Waalkes, Treasurer
Daniel Yaron, Assistant Treasurer
Judy Bucholtz, Secretary

Call to Order: 10:20 am

Minutes: February 11, 2018 – **Approved as emailed**

Reports – Information Only

- Treasurer
 - Current Bank Balance \$5820.16
 - 2018 Budget Update - January Profit & Loss
 - IRS 990 will be filed before May 15th, probably April 2018
- Vice President
 - Chris shared another microchip success story. A dog, Riggs, was found in Milton, brought to the shelter and owner was called who lives in Port Orchard. He had no idea how the dog got to Milton, but the microchip made sure he got home.
 - Forms for Metro volunteers to participate in the 2019 calendar were placed in their files. One volunteer has paid thus far.
 - Chris shared changes at the Firgrove Veterinary Hospital. They will no longer be open on Sundays and are not taking new clients. This may impact shelter and foster pet care. Daniel suggested a veterinary service in Bellevue that partners with Washington State University. He was asked to get more information.
- Public Relations
 - Liz presented FB and website activity. Google Analytics shows page views are up and people are staying on website longer (4+ minutes) and there were 36 new users in past month.
 - Membership : Total active = 42 (pending 1 new general, 4 renewal)
5 Forever Family, 27 General, 8 Senior and 1 Student
 - FB and Instagram postings are scheduled for rest of March.
 - Carmen Palmer from the City of Sumner responded that imbedding codes in the FAYMAS FB page to direct viewers to the Metro Search Pet page may impede the view of other valuable Metro web pages. She suggested we feature one animal a week that is available for adoption.
- President
 - Sent in request for door activity to Fred Meyer for May 5th or 12th – nothing yet
 - Upcoming tasks: Solicit more 2019 calendar sponsors. Distribute 2017 annual report to sponsors and City Councils. Copies were given to the board members to review. Present reports and other information to the South Hill Rotary.
 - Bonnie will contact South Hill Rotary and the South Hill Mall about when to submit grant requests.

Unfinished Business:

- 2018 Activities Handout/2019 Calendar Update. Bonnie reported that FAYMAS has received 11 sponsor commitments for the 2019 calendar thus far.
- Jenn presented the proposed 2018 budget which will be presented at the April 21st General Member Meeting. Changes agreed upon are to increase direct veterinary expenses from \$5,000 to \$8,000 and the foster reimbursement from \$3500 to \$4000.
- Jenn presented the proposed bylaws language changes. The word “to” was taken out in the first change. She will prepare a one-page document with just the changes to be presented at the annual meeting on April 21st.

New Business:

- Board member bills presented for review, approval & payment: \$3,376.20 in bills was presented by Chris Lynch for reimbursement for direct veterinary expenses for pets at the shelter. **Approved.**
- Wild Apricot's Pricing Plan Changes 4/3/2018. Jenn suggested changing to \$40/month plan from the current \$70/month plan. Jenn will contact Wild Apricot to get assurances that if we remove and archive names from the contact list that it will qualify FAYMAS for the \$40/month plan if our contacts stay under 250. Liz will remove from the contact list all the FF members who have lapsed. She will communicate with Bonnie and Jenn about the final numbers on the list. **Approved.**
- The proposed agenda for the annual member meeting on April 21st was reviewed and agreed upon. Bonnie is to send Jenn the Word version of the annual report. Bonnie needs to email all active members one month prior to the meeting with the agenda and proposed budget and bylaws changes.
- Dates for upcoming meetings:
 - General Membership Meeting April 21st. Meeting starts at 1:00 pm. Board members arrive by 12:30 pm.
 - Metro Open House: April 28th. Time 10am - 3pm. FAYMAS will have a table. Chris is to check on whether we can use their tent.
 - Meeker Days: June 15-17 - Need FAYMAS BOD volunteers to solicit members and hand out our AmazonSmile/ Fred Meyer cards.
 - Hounds on the Hill: August 18th.
- Proposed dates for BOD meetings: **Approved**
 - May 20
 - June 10
 - July 22

Other: Chris will research cost of new shirts for FAYMAS board members.

Adjourn: 11:45 am

Bonnie King, President

Judy Bucholtz, Secretary