

Friends At Your Metro Animal Shelter (FAYMAS)  
Board Meeting Minutes  
**Sunday, July22, 2018**  
**Home of Bonnie King**

**In Attendance:**

Bonnie King, President  
Chris Lynch, Vice President  
Liz Roberts, Public Relations  
Jennifer Krutewicz, Treasurer  
Daniel Yaron, Assistant Treasurer  
Judy Bucholtz, Secretary

**Call to Order 10:15 am**

**Minutes:** May 20, 2018 – emailed & approved.

**Reports – Information Only**

- Treasurer(s)
  - Current Bank Balance \$8,800.96
  - 2018 Budget Update was presented
  - Progress reported on 5/20 To Do List:
    - \$850 of the \$3376.20 budget line item was for dental
    - Daniel is tracking the number of dogs, cats and other animals helped by FAYMAS back to the first of the year. So far: 15 pets and types will be tracked
    - The pie chart for the 2017 budget has been posted on the FAYMAS website
    - Names from Square revenue received since the first of the year have been sent to Bonnie to check against the website member information.
- Public Relations
  - FB and website activity: Over 6K views, 208 reactions & 69 shares for 2 cats - Oliver & Franklin's post. They were happily adopted together.  
6/24 - 7/21 reached 7000 people, 17 new likes on page, Google analytics not much activity - down on user & sessions count, FAYMAS website: bounce rate has gone down (staying on site longer and visiting other pages), 162 views.
  - Membership numbers: 7 corporate, 9 Forever Family, 29 General, 8 Senior, & 1 Student
  - FB and Instagram postings - not much change.
  - Other: Announcement - Liz is stepping down as marketing/public relations director.
- Secretary
  - Birthday results! - \$580 raised in donations from the Facebook birthday request by Judy. All board members should consider doing this. Bonnie raised \$200 in April.
- President
  - 2019 calendar done. 250 were ordered from Print Solutions.
  - Call from Puyallup City Councilman Dean Johnson - Bonnie was invited to attend council meetings to speak during the three-minute public comment period.
  - City of Sumner/ Metro Animal Services 2017 Annual Report was shared with board members.

**Unfinished Business:**

- 2018 Activities Handout was discussed

### **New Business:**

- Board member bills presented for review, approval & payment - \$949.55 for vet bills, medicines, cat boxes & buckets to be reimbursed to Chris Lynch was **Approved**.
- FAYMAS' direction -
  - Board composition - will remain at 5 board members for the time being. Daniel and possibly Jenn will step up and offer some assistance for public relations.
  - The Board discussed How FAYMAS raises funds, membership numbers, how we spend funds and how often the Board meets. In the past year, donations from multiple sources have increased even though our solicitation of members at the shelter was stopped by the City of Sumner. We will continue to support animals at the shelter even though the Bylaws change permit donations to other groups. It was decided the Board would meet less frequently.
- Request from Metro Volunteer Casey Capitini about providing transport for animals to rescue groups in King County. It was moved, seconded and **Approved** to reimburse, at the current mileage rate, mileage if volunteers approved by the shelter make the request and fill out a form for payment. The form would include: Name, address, phone, date driven, destination, and how many animals transported by type. Chris will clarify all this with the shelter and approved volunteers.
- August 7, 2018 Night Out Event – Edgewood. 4-8 pm. Bonnie and Chris will handle the event.
- August 18, 2018 – Hounds on the Hill. Bonnie, Chris, Jenn and Daniel volunteered. Liz may help too.
- Upcoming BOD meetings:
  - Skip August meeting (will mail accounting to Jenn)
  - September 16<sup>th</sup>
  - Skip October meeting
  - November 17<sup>th</sup> meet after event at Tractor Supply (not confirmed) 9:30-2pm
  - Skip December

### **Other:**

- Chris suggested we may want to advertise in the Sunrise Living magazine since they often have articles about the Metro Animal Shelter.
- Daniel suggested meeting this fall with Jason Wilson and other staff to see what the plans are from the administrative standpoint regarding the shelter.

**Adjourned** 12:25 pm

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Bonnie King, President

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Judy Bucholtz, Secretary